



Food Defense and Visitor/Contractor Program

1. PURPOSE

1.1. The purpose of this document is to define the Food Defense and Visitor/Contractor plan for Midwest Assembly, Warehouse & Distribution.

2. RESPONSIBILITIES

2.1. The Warehouse Manager and Equipment Health and Safety Coordinator are responsible for overseeing and implementing the food defense program.

2.2. All employees are responsible for ensuring visitors/contractors comply with the MAWD visitor policy.

3. PROCEDURE

3.1. The FSIS Industry Self-Assessment Checklist for Food Security has been completed.

3.1.1. The checklist is reviewed on an annual basis.

3.2. Doors/Entryways

3.2.1. All exterior doors are locked to prevent unauthorized entry.

3.3. Visitors/Contractors

3.3.1. All visitors/contractors must check-in at the main office.

3.3.2. Each visitor/contractor is required to read the Visitor Agreement and sign-in on the visitor log before entering the facility.

3.3.3. Visitors/contractors are provided with an orange reflective vest and must wear it when entering the warehouse for identification purposes.

3.3.4. Visitors/contractors are expected to comply with all MAWD/Good Manufacturing Practice policies and procedures while on the premises.

3.3.5. Visitors may be required to be escorted unless they have received Good Manufacturing Practice training.

3.3.6. Visitors/contractors are not permitted to use company equipment or resources without permission.



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3.3.7. Each visitor/contractor shall be aware of forklift traffic and use good judgement when walking through the warehouse.

3.3.8. Any unauthorized visitors found on the premises will be asked to leave immediately.

3.4. Drivers

3.4.1. Drivers must check in at the front office to receive their dock assignment.

3.4.2. Drivers must be granted access to the facility by an employee.

3.4.3. Drivers' access to the facility is restricted to the dock area only.

3.4.4. If a driver needs to return to the main office or use the restroom after docking, they will be required to wear an orange reflective vest when walking through the warehouse.

3.4.5. Drivers should be aware of forklift traffic and use good judgement when walking through the warehouse.